

# SIGN OFF SHEET FOR DISBURSEMENT OF GIFT CARDS

Name of Event: \_\_\_\_\_ Date: \_\_\_\_\_

Item or Amount Disbursed: \_\_\_\_\_

<u>Print Name</u>	<u>Signature</u>	<u>Date Received</u>	<u>Member's Social Security</u>	<u>Member's Address</u>

# EXAMPLE: SIGN OFF SHEET FOR DISBURSEMENT OF GIFT CARDS or CASH

Name of Event: \_\_\_\_\_ Date: \_\_\_\_\_

Item or Amount Disbursed: \_\_\_\_\_