

To: Board of Directors, Chapter, District Council and Assembly Presidents & Secretaries

From: Chris Mabe, President  
Kathy Stewart, Secretary/Treasurer

Re: 2025 OCSEA/AFSCME 36<sup>th</sup> Biennial Convention

Date: February 24, 2025

This is the official notice for the 36<sup>th</sup> Biennial OCSEA Convention, pursuant to the OCSEA Constitution, which requires the convention notice to be mailed 180 days prior to the convention. The Convention Call with your delegate count, complete convention information and all forms will be mailed in late March.

The 2025 OCSEA Convention will be held in Cleveland, Ohio. Both the convention and overnight accommodations will be held at the Hilton Cleveland Downtown, 100 Lakeside Avenue East, Cleveland, OH 44114. Convention will be held from August 28<sup>th</sup> through August 30<sup>th</sup>. The option to check in to the convention early is available on Wednesday, August 27<sup>th</sup>, starting at 5 pm. There will also be a new delegate training that evening and Thursday morning.

### **Delegates**

Due to changes in membership levels that may occur between now and the convention, a definitive delegate count cannot be provided at this time. A preliminary delegate count will be given in the Convention Call in March. The final delegate count for chapters will be calculated on June 27, 2025, pursuant to Article IX, Section 1(C) of the Constitution.

Each Chapter, District Council and Assembly President is a delegate-at-large to the convention. Pursuant to the constitution, if the subordinate body's President cannot or will not attend as the Body's authorized delegate-at-large, the subordinate bodies should utilize the succession clause in Article IX, Section 1(A) 2. Additionally, chapters can send at least one other delegate. At a minimum, each chapter is entitled to two delegates: the delegate-at-large and one additional delegate. The OCSEA Officers and Board of Directors are also delegates-at-large. State Board Representatives are not automatic delegates.

Chapters are also entitled to send one additional delegate and alternate for each 100 members in their chapter. Membership for this purpose is the number of active members in the chapter sixty (60) days preceding the opening date of the convention. Nonmembers of OCSEA do not count for the purposes of determining this number.

## **Election of Delegates**

The OCSEA and AFSCME Constitutions require that all delegates to conventions must be elected in the same manner as officers are elected. That means chapters must have a 15-day written election notice. To assist you in the election of delegates, OCSEA offers two services to notify members of an upcoming election: 1) Mailed postcard or 2) OCSEA PEQ magazine notice. To request either one of these notice options, go to [ocsea.org/meetingnotices](http://ocsea.org/meetingnotices) or send an email to [meetingnotices@ocsea.org](mailto:meetingnotices@ocsea.org). The cost of the mailing will be deducted from the chapter's future rebate. **Those chapters who do not conduct elections in compliance with this rule may find delegates challenged and possibly stripped of their delegate status.**

## **Delegate Qualifications**

All eligible delegates and alternates must be members in good standing of the union for two (2) continuous years.\* The delegates and alternates must be nominated and elected in accordance with OCSEA's election procedure from the floor of a chapter meeting at least ten (10) days before the convention, but not earlier than 180 days prior to the start of the convention. The delegates and alternates shall be certified immediately by the chapter secretary to the Secretary Treasurer of the Union. Credential forms included in the March Convention Call, must show the date of the elections.

The official convention call will be mailed in March with the preliminary count of your delegates. If your chapters count changes by the June 27<sup>th</sup> deadline, you and your chapter will be made aware of that through a follow-up mailing. The Call will also include all of the registration materials you will need.

\*Dues must be current and continuous for the two years prior to the date of the election. A break in dues payments will render a member ineligible for election.

Pursuant to Article VII, Section 7(F) of the OCSEA State Constitution, every subordinate body **must** send at least one delegate to the Convention in order to maintain active status. Failure to meet this requirement will make the subordinate body ineligible to receive quarterly rebates under Article XII, Section 3. Subordinate bodies deemed inactive may be subject to deactivation.